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<b>ADDITIONAL ITEMS</b>
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<b>8.2.5</b>	<b>RECRUITMENT AND SELECTION PROCESS : CHIEF FINANCIAL OFFICER</b>
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good governance and Compliance

May 2018

**1. RECRUITMENT AND SELECTION PROCESS : CHIEF FINANCIAL OFFICER****2. PURPOSE OF REPORT**

To obtain Council approval for the commencement of the recruitment and selection process of the Chief Financial Officer.

**3. DELEGATED AUTHORITY**

Municipal Council

**4. EXECUTIVE SUMMARY**

The contract period of Mr Marius Wüst, Chief Financial Officer, comes to an end 30 September 2018. It is therefore critical to commence with the recruitment and selection process of the Chief Financial Officer.

**5. RECOMMENDATIONS**

- a) That Council approve the recruitment and selection processes of the Chief Financial Officer;
- b) That the advertisement indicate a term of up to 10 years; and
- c) That an independent external consultant be appointed to assist with the recruitment and selection process in line with abovementioned Regulations.

**6. DISCUSSION / CONTENTS****6.1 Background**

The contract period of Mr Marius Wüst, Chief Financial Officer, comes to an end 30 September 2018.

**6.2 Discussion**

The contract of the current Chief Financial Officer (CFO) becomes vacant at 30 September 2018. To ensure proper planning the process of the recruitment and selection of the CFO has to commence as soon as possible. The filling of this post is critical for the Budget process that is commencing during the 1<sup>st</sup> quarter of the new financial year.

Recruitment and selection processes can take up to 3 to 6 months to finalise and it is for this reason that we want to start with the CFO process.

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In the High Court Judgement between Solomzi Xuma and Engcobo Local Municipal and others, the judge held that the Municipal Council; and or municipal manager may not renew a contract of S56 senior manager. Due process must be followed as per legislation and relevant regulation.

It is with abovementioned challenges in mind, that the Municipal Manager herewith request the urgent advertisement of the abovementioned post, and not to wait for the conclusion of the placement process.

During the amendment of the Municipal Systems Act (MSA) S57 dealing with the employment contracts for municipal managers and managers directly accountable to municipal managers, the section dealing with the employment period for the managers accountable to the municipal manager was deleted.

Section 56 of the MSA (7) states that “A person appointed in a permanent capacity as a manager directly accountable to the municipal manager when this section takes effect, must be regarded as having been appointed in accordance with this section.”

Chapter 3 of the Regulations on the Appointment and Conditions of Employment of Senior Managers Section, 2014, 8 (1) states that :

*No person may be appointed as a senior manager on a fixed term contract on a permanent basis or on probation, to any post on the approved staff establishment of a municipality, unless he or she –*

- (a) Is a South African citizen or permanent resident; and*
- (b) Possesses the relevant competencies, qualifications, experience, and knowledge set out in Annexures A and B to these regulations.*

It is with the abovementioned legislative prescripts in mind that it is recommended that the appointment period for the Chief Financial Officer be advertised for a period not in excess of 10 years. This will ensure the much needed stability in the Directorate.

To ensure transparency in the recruitment and selection process, it is further recommended that a recruitment and selection agency be appointed to assist with the process in line with the Regulation on the appointment and conditions of employment of Senior Managers.

### **6.3 Financial Implications**

The posts are budgeted for.

### **6.4 Legal Implications**

The applicable regulations are the Regulations on the appointment and conditions of employment of Senior Managers was Gazetted on 17 January 2014. (Gazette No. 37245 dated 17 January 2014).

In terms of the regulations the recruitment, selection and appointment of Senior Manager will be discussed as stipulated in Chapter 3 of the Regulations.

In terms of Section 7.1 when the post of a senior manager becomes vacant, or is due to become vacant, the municipal manager, in the case of a manager directly accountable to the municipal manager, must, upon receipt of official notification that the post of a senior manager will become vacant, obtain approval from the municipal

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council for the filling of such post in its next council meeting or as soon as it is reasonably possible to do so.

In terms of Section 7.2 a vacant senior manager post may not be filled, unless:

- (a) approval to fill the post has been granted by the municipal council; and
- (b) the post has been budgeted for.

In terms of Section 8 no person may be appointed as a senior manager on a fixed term contract, on a permanent basis or on probation, to any post on the approved staff establishment of a municipality, unless he or she-

- (c) Is a South African citizen or permanent resident; and
- (c) Possesses the relevant competencies, qualifications, experience and knowledge set out in in the regulations.

An appointment may not take effect before the first day of the month following the month during which the municipal council approved the appointment.

In terms of Section 10 the municipal manager must, within 14 days of receipt of the approval referred to in regulation 7, ensure that the vacant post is advertised.

- A vacant senior manager post must be advertised in a newspaper circulating nationally and in the province where the municipality is located.
- An advertisement for a vacant senior manager post must specify the:
  - (a) Job title;
  - (b) Term of appointment;
  - (c) Place to be stationed;
  - (d) Annual total remuneration package;
  - (e) Competency requirements of the post, including minimum qualifications and experience required;
  - (f) Core functions;
  - (g) Need for signing of an employment contract, a performance agreement and disclosure of financial interest;
  - (h) The need to undergo security vetting;
  - (i) Contact person;
  - (j) Address where applications must be sent or delivered; and
  - (k) Closing date which must be minimum 14 days from the date the advertisement appears in the newspaper and not more than 30 days after such date.

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Cognisance must be taken of Section 12 which makes provision for the manner in which the selection panel must be constituted. Section 12(1) provides that:

“A municipal Council must appoint a selection panel to make recommendations for the appointment of candidates to vacant senior manager posts.

Section 12(2) provides that in deciding who to appoint to a selection panel, the following considerations must inform the decision:

- (a) The nature of the post;
- (b) The gender balance of the panel; and
- (c) The skills, expertise, experience and availability of the persons to be involved.

Section 12 (3) provides that the selection panel for the appointment of a municipal manager must consist of at least three and not more than five members, constituted as follows:

- (a) The mayor, who will be the chairperson, or his or her delegate;
- (b) A councillor designated by the municipal council; and
- (c) At least one other person, who is not a councillor or a staff member of the municipality, and who has expertise or experience in the area of the advertised post.

Furthermore Section 12(5) provides that a panel member must disclose any interest or relationship with shortlisted candidates during the shortlisting process and that such a panel member Section 12(6) a panel member must recuse himself or herself from the selection panel if-

- (a) His or her spouse, partner, close family member or close friend has been shortlisted for the post;
- (b) The panel member has some form of indebtedness to a short-listed candidate or *visa versa*; or
- (c) He or she has any other conflict of interest.

The Regulations dictates in terms of section 7 that a panel member and staff member must sign a declaration of confidentiality to avert the disclosure of information to unauthorised persons.

The Regulations provides for strict time frames which must be adhered to with regard to the Screening of Candidates in terms of section 14 as well as the Interviewing process in terms of section 15. Due regard must be given to Section 17 which deals with the Resolution of the municipal council on appointment of senior managers and reporting as well as the re-employment of dismissed persons in terms of section 18.

## 6.5 Staff Implications

None

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**6.6 Previous / Relevant Council Resolutions**

None

**6.7 Risk Implications**

N/A

**6.8 Comments from Senior Management:**

None

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	Geraldine Mettler
<b>POSITION</b>	<i>Municipal Manager</i>
<b>DIRECTORATE</b>	<i>Municipal Manager</i>
<b>CONTACT NUMBERS</b>	021 808 8025
<b>E-MAIL ADDRESS</b>	<a href="mailto:mm@stellenbosch.gov.za">mm@stellenbosch.gov.za</a>
<b>REPORT DATE</b>	May 2018

<b>9.1.2</b>	<b>APPOINTMENT OF COUNCILLORS TO SERVE ON EXTERNAL BODIES</b>
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**1. PURPOSE OF REPORT**

For Council to consider the appointment of a Representative of Council to Primary Health Care Facilities Communities.

**2. BACKGROUND**

The request for the nomination of councilors for appointment to Primary Health Care facility Communities was received on 28 February 2018 [see **APPENDIX 1**].

Delegation 12 read as follows:

*“To appoint or nominate Councillors and/or officials to represent Council on outside bodies/public bodies -EM - Insofar as it relates to Councillors.*

*MM - Insofar as it relates to officials”*

**RECOMMENDATION**

that Council approves the nomination of Councillor Stephan Louw to serve on the Primary Health Care Facilities Communities.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	DONOVAN MULLER
<b>POSITION</b>	<b>OFFICE MANAGER: EXECUTIVE MAYOR</b>
<b>DIRECTORATE</b>	<b>CORPORATE AND STRATEGIC SERVICES</b>
<b>CONTACT NUMBERS</b>	<b>021 8088314</b>
<b>E-MAIL ADDRESS</b>	<a href="mailto:Donovan.Muller@stellenbosch.gov.za">Donovan.Muller@stellenbosch.gov.za</a>
<b>REPORT DATE</b>	<b>17 May 2018</b>

# **APPENDIX 1**



Directorate: Office of the HOD  
 Reference: Nominations for Councillors  
 Enquiries: Dr B Engelbrecht

## HOD CIRCULAR 1 OF 2018

THE MAYOR, CITY OF CAPE TOWN: MS P DE LILLE  
 THE MAYOR, WEST COAST DISTRICT MUNICIPALITY: MR JH CLEOPHAS  
 THE MAYOR, MATZIKAMA MUNICIPALITY: MS G STEPHAN  
 THE MAYOR, CEDERBERG MUNICIPALITY: MR J BARNARD  
 THE MAYOR, BERGRIVIER MUNICIPALITY: MR EB MANUEL  
 THE MAYOR, SALDANHA BAY MUNICIPALITY: MR M KOEN  
 THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN  
 THE MAYOR, CAPE WINELANDS DISTRICT MUNICIPALITY: DR H VON SCHLICHT  
 THE MAYOR, WITZENBERG MUNICIPALITY: MR BC KLAASSEN  
 THE MAYOR, DRAKENSTEIN MUNICIPALITY: MR CJ POOLE  
 THE MAYOR, STELLENBOSCH MUNICIPALITY: ADV G VAN DEVENTER  
 THE MAYOR, BREEDE VALLEY MUNICIPALITY: MS A STEYN  
 THE MAYOR, LANGEBERG MUNICIPALITY: MR M JANSEN  
 THE MAYOR, OVERBERG DISTRICT MUNICIPALITY: MR EA FRANKEN  
 THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MS CJM VOSLOO  
 THE MAYOR, OVERSTRAND MUNICIPALITY: MR RJ SMITH  
 THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR PJ SWART  
 THE MAYOR, SWELLENDAM MUNICIPALITY: MR NG MYBURGH  
 THE MAYOR, EDEN DISTRICT MUNICIPALITY: MR M BOOYSEN  
 THE MAYOR, KANNALAND MUNICIPALITY: MS M BARRY  
 THE MAYOR, HESSEQUA MUNICIPALITY: MS G RIDDLES  
 THE MAYOR, MOSSEL BAY MUNICIPALITY: MR H LEVENDAL  
 THE MAYOR, GEORGE MUNICIPALITY: MR MG NAIK  
 THE MAYOR, OUDTSHOORN MUNICIPALITY: MR CF SYLVESTER  
 THE MAYOR, BITOU MUNICIPALITY: MR MP LOBESE  
 THE MAYOR, KNYSNA MUNICIPALITY: MS E BOUW-SPIES  
 THE MAYOR, CENTRAL KAROO DISTRICT MUNICIPALITY: MR N CONSTABLE  
 THE MAYOR, LAINGSBURG MUNICIPALITY: MR AA MARTHINUS  
 THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR G LOTTERING  
 THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR K MALOOI

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR L MBANDAZAYO  
 THE MUNICIPAL MANAGER, WEST COAST DISTRICT MUNICIPALITY: MR H PRINS  
 THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR J SWARTZ (ACTING)  
 THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR G MATTHYSE (ACTING)  
 THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: ADV H LINDE  
 THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR J MARAIS (ACTING)  
 THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ  
 THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT MUNICIPALITY: MR M MGAJO  
 THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON  
 THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: MR J CARSTENS (ACTING)  
 THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MR R BOSMAN (ACTING)  
 THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR D MCTHOMAS (ACTING)  
 THE MUNICIPAL MANAGER, LANGEBERG MUNICIPALITY: MR SA MOKWENI  
 THE MUNICIPAL MANAGER, OVERBERG DISTRICT MUNICIPALITY: MR D BERETTI  
 THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR D LOUW (ACTING)  
 THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: MR C GROENEWALD  
 THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR D O'NEILL  
 THE MUNICIPAL MANAGER, SWELLENDAM MUNICIPALITY: MR C AFRICA  
 THE MUNICIPAL MANAGER, EDEN DISTRICT MUNICIPALITY: MR G LOUW  
 THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR R STEVENS (ACTING)  
 THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS  
 THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: MR H HILL (ACTING)  
 THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR T BOTHA  
 THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR A PAULSE (ACTING)  
 THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR M STRATU (ACTING)  
 THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR C MATTHEUS (ACTING)



THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT MUNICIPALITY: MR S JOOSTE  
 THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS  
 THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR H METTLER  
 THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN

## NOMINATIONS OF COUNCILLORS FOR APPOINTMENT TO PRIMARY HEALTH CARE FACILITY COMMUNITIES

1. The purpose of this Circular is to request the submission of nominations of councillors to serve on the Committees of primary health care facilities in terms of section 6(1)(a) of the Western Cape Health Facility Boards and Committees Act, 2016 (Act No. 4 of 2016) ("the Act").
2. The Act was assented to by the Premier and subsequently published in the *Provincial Gazette Extraordinary* 7648, PN 273/2016, dated 5 July 2016. The Act was subsequently brought into operation on 7 December 2017 by way of publication of a Proclamation by the Premier in the *Provincial Gazette Extraordinary* 7853, PN 14 dated 7 December 2017. The Provincial Minister of Health ("the Provincial Minister") has also made the required Regulations under the Act. The following sets of Regulations were accordingly published in the *Provincial Gazette Extraordinary* together with the Proclamation under PN 217, PN218 and PN 219 respectively:
  - 2.1 PN 217: Regulations Relating to the Financial Governance of Health Facility Boards and Committees, 2017;
  - 2.2 PN 218: Regulations Relating to the Criteria and Process for the Clustering of Primary Health Care Facilities, 2017;
  - 2.3 PN 219: Regulations Relating to the procedures for the Nomination of Members for Appointment to Boards and Committees.
3. The Act and the above-mentioned three sets of Regulations are hence now fully operational.
4. In terms of section 6(1) of the Act, the Provincial Minister must appoint to a Committee not more than twelve members, including—
 

"(a) one or more councillors of the municipal council for the municipal area in which the primary health care facility is situated, nominated by the municipal council or a health-related committee of the municipal council;

*(b) members of the community or communities served by the primary health care facility for which the Committee is established, nominated in terms of subsection (3); and*

*(c) the head of the primary health care facility concerned or, in the case of a Committee appointed for more than one primary health care facility, a manager designated by the district health manager."*
5. The Provincial Minister is in the process of calling for nominations for members of the community to be appointed to Committees as required by section 6(1)(b) of the Act.

6. The Provincial Minister accordingly now also requests nominations from the municipal council, or health-related committee of the municipal council, if applicable, for councillors to be represented on the Committees of the primary health care facilities which are situated within the municipal area of the municipal council concerned.
7. Nominations are hence requested from:
  - 7.1 Local municipalities in respect of the primary health care facilities and the groups of primary health care facilities ("clusters") listed in the column under "local municipality" in Annexure A hereto;
  - 7.2 The City of Cape Town in respect of the primary health care facilities and clusters listed under the "City of Cape Town" in Annexure A hereto.
8. Nominations should be submitted by the 15<sup>th</sup> March 2018 to the relevant health manager attached in Annexure B hereto.
9. Advertisements calling for nominations of community members to serve on the committees have been now published by the Department. It is requested that the nominations of councillors are submitted by 15<sup>th</sup> March 2018 in order that the appointment of the committees may proceed timeously.
10. For enquiries: Please contact the relevant health manager as indicated in Annexure B or Ms Karen Ching at [Karen.Ching@westerncape.gov.za](mailto:Karen.Ching@westerncape.gov.za)
11. Your participation in strengthening the community voice in health care is appreciated.

Sincerely,



Head of Department:

Western Cape Government: Health

Dr Beth Engelbrecht

Date: 2018-02-28

## ANNEXURE A

## LIST OF PRIMARY HEALTH CARE FACILITIES

CAPE WINELANDS	
<b>Stellenbosch Local Municipality</b> <ul style="list-style-type: none"> <li>• Cloetesville CDC/Aan-het-Pad Cluster</li> <li>• Don and Pat Bilton Clinic</li> <li>• Groendal Clinic</li> <li>• Idas Valley Clinic</li> <li>• Kayamandi Clinic</li> <li>• Klapmuts Clinic</li> <li>• Kylemore Clinic</li> </ul>	<b>Langeberg Local Municipality</b> <ul style="list-style-type: none"> <li>• Nkqubela Clinic</li> <li>• Bergsig Clinic</li> <li>• Cogmanskloof Clinic</li> <li>• McGregor Clinic</li> <li>• Happy Valley Clinic</li> <li>• Montagu Clinic</li> <li>• Zolani Clinic</li> </ul>
<b>Drakenstein Local Municipality</b> <ul style="list-style-type: none"> <li>• Mbekweni CDC/Dalevale/Phola Park Cluster</li> <li>• TC Newman CDC/Patriot Plein Cluster</li> <li>• Klein Drakenstein Clinic</li> <li>• Simondium Clinic</li> <li>• Nieuwedrift Clinic</li> <li>• Windmeul Clinic</li> <li>• Wellington CDC/Huis McCrone/Soetendal-Hermon Cluster</li> <li>• Gouda Clinic</li> <li>• Saron Clinic</li> </ul>	<b>Witzenberg Local Municipality</b> <ul style="list-style-type: none"> <li>• Ceres CDC/Annie Brown/Bella Vista Cluster</li> <li>• Breërivier/Wolseley Cluster</li> <li>• Nduli Clinic</li> <li>• Op die Berg Clinic</li> <li>• Tulbagh Clinic</li> <li>• Prince Alfred Hamlet Clinic</li> </ul>
	<b>Breede Valley Local Municipality</b> <ul style="list-style-type: none"> <li>• Worcester CDC</li> <li>• Empilisweni Clinic</li> <li>• Rawsonville Clinic</li> <li>• Touws River Clinic</li> <li>• Sandhills/Orchards/De Doorns Cluster</li> </ul>
CENTRAL KAROO	
<b>Beaufort West Local Municipality</b> <ul style="list-style-type: none"> <li>• Beaufort West CDC/Hillside/Kwa Mandlenkosi/Nieuvelddpark Cluster</li> <li>• Nelspoort Clinic</li> <li>• Murraysburg Clinic</li> </ul>	<b>Laingsburg Local Municipality</b> <ul style="list-style-type: none"> <li>• Laingsburg Clinic</li> </ul>
	<b>Prince Albert Local Municipality</b> <ul style="list-style-type: none"> <li>• Leeu-Gamka Clinic</li> <li>• Prince Albert Clinic</li> </ul>

<b>OVERBERG</b>	
<b>Cape Agulhas Local Municipality</b> <ul style="list-style-type: none"> <li>• Bredasdorp Clinic</li> <li>• Napier Clinic</li> <li>• Struisbaai Clinic</li> </ul>	<b>Swellendam Local Municipality</b> <ul style="list-style-type: none"> <li>• Barrydale Clinic</li> <li>• Buffelsjagriver Clinic</li> <li>• Suurbraak Clinic</li> <li>• Railton/Swellendam Cluster</li> </ul>
<b>Overstrand Local Municipality</b> <ul style="list-style-type: none"> <li>• Hermanus CDC</li> <li>• Gansbaai Clinic</li> <li>• Hawston Clinic</li> <li>• Kleinmond Clinic</li> <li>• Stanford Clinic</li> </ul>	<b>Theewaterskloof Local Municipality</b> <ul style="list-style-type: none"> <li>• Grabouw CDC</li> <li>• Botrivier Clinic</li> <li>• Caledon Clinic</li> <li>• Genadendal Clinic</li> <li>• Riviersonderend Clinic</li> <li>• Villiersdorp Clinic</li> </ul>

<b>WEST COAST</b>	
<b>Bergervier Local Municipality</b> <ul style="list-style-type: none"> <li>• Piketberg Clinic</li> <li>• Porterville Clinic</li> <li>• Velddrif Clinic</li> </ul>	<b>Cederberg Local Municipality</b> <ul style="list-style-type: none"> <li>• Citrusdal Clinic</li> <li>• Clanwilliam Clinic</li> <li>• Elandsbay Clinic</li> <li>• Graafwater Clinic</li> <li>• Lamberts Bay Clinic</li> <li>• Wupperthal Clinic</li> </ul>
<b>Matzikama Local Municipality</b> <ul style="list-style-type: none"> <li>• Klawer Clinic</li> <li>• Lutzville Clinic</li> <li>• Van Rhynsdorp Clinic</li> <li>• Vredendal North/Vredendal Central Cluster</li> </ul>	
<b>Swartland Local Municipality</b> <ul style="list-style-type: none"> <li>• Malmesbury CDC</li> <li>• Darling Clinic</li> <li>• Moorreesburg Clinic</li> <li>• Riebeeck Kasteel/Riebeeck West Cluster</li> </ul>	<b>Saldanha Bay Local Municipality</b> <ul style="list-style-type: none"> <li>• Diazville/Saldanha Cluster</li> <li>• Hanna Coetzee/Louwville/Vredenburg Cluster</li> <li>• Lalie Cleophas (Hopefield) Clinic</li> <li>• Laingville Clinic</li> <li>• Langebaan Clinic</li> </ul>

<b>EDEN</b>	
<b>Knysna Local Municipality</b> <ul style="list-style-type: none"> <li>• Hornlee/Knysna Town Cluster</li> <li>• Knysna CDC</li> <li>• Khayelethu Clinic</li> <li>• Keurhoek Clinic</li> <li>• Sedgefield</li> </ul>	<b>Oudtshoorn Local Municipality</b> <ul style="list-style-type: none"> <li>• Dysseldorp/De Rust Cluster</li> <li>• Oudtshoorn/Toekomsrus/Oudtshoorn Oral Health Services Cluster</li> <li>• Bridgeton CDC</li> <li>• Bongolethu Clinic</li> </ul>
<b>Bitou Local Municipality</b> <ul style="list-style-type: none"> <li>• New Horizon/Plettenberg Bay Cluster</li> <li>• Kwanokuthula CDC</li> <li>• Crags Clinic</li> <li>• Kranshoek Clinic</li> </ul>	<b>Hessequa Local Municipality</b> <ul style="list-style-type: none"> <li>• Albertinia Clinic</li> <li>• Heidelberg Clinic</li> <li>• Melkhoutfontein Clinic</li> <li>• Riversdale Clinic</li> </ul>
<b>Kannaland Local Municipality</b> <ul style="list-style-type: none"> <li>• Amalienstein/Zoar Cluster</li> <li>• Calitzdorp Clinic</li> <li>• Ladismith Clinic</li> </ul>	<b>George Local Municipality</b> <ul style="list-style-type: none"> <li>• Conville CDC/George Centrum/Lawaaikamp/Parkdene/Rosemoor Cluster</li> <li>• Thembaletu CDC/Kuyasa Cluster</li> <li>• Blanco Clinic</li> <li>• Pacaltsdorp Clinic</li> <li>• Touwsranteen Clinic</li> <li>• Haarlem/Uniondale Cluster</li> </ul>
<b>Mossel Bay Local Municipality</b> <ul style="list-style-type: none"> <li>• D'Almeida/Eyethu Cluster</li> <li>• Great Brak River Clinic</li> <li>• Alma CDC</li> </ul>	

<b>CITY OF CAPE TOWN</b>	
<p><b>Southern Sub-district</b></p> <ul style="list-style-type: none"> <li>• Retreat CHC/Lavender Hill Clinic/Westlake Clinic/Seawinds Clinic Cluster</li> <li>• Lady Michaelis CDC/Alphen Clinic/Claremont Clinic/Diep River Clinic/Wynberg Clinic Cluster</li> <li>• Ocean View CDC/Masiphumelele Clinic/Fishhoek Clinic/Muizenberg Clinic Cluster</li> <li>• Grassy Park CDC/Klip Clinic Cluster</li> <li>• Lotus River CDC/Parkwood Clinic Cluster</li> <li>• Hout Bay Harbour CDC/Hout Bay Main Road Clinic/Imizamo Yethu Cluster</li> </ul>	<p><b>Western Sub-district</b></p> <ul style="list-style-type: none"> <li>• Green Point CDC/District Six CDC/ Chapel Street Clinic/Spencer Clinic Cluster</li> <li>• Kensington CDC/Maitland CDC/ Fracteton Clinic/Maitland Clinic Cluster</li> <li>• du Noon CHC/Albow Gardens Clinic/ Melkbosstrand Clinic/Table View Clinic Cluster</li> <li>• Vanguard CHC/Langa Clinic/ Pinelands Clinic Cluster</li> <li>• Mamre CDC/Protea Park Clinic/ Saxon Sea Clinic Cluster</li> </ul>
<p><b>Klipfontein Sub-district</b></p> <ul style="list-style-type: none"> <li>• Gugulethu CHC/Gugulethu Clinic/ Vuyani Clinic Cluster</li> <li>• Hanover Park CHC/Hanover Park Clinic/Landsdowne Clinic Cluster</li> <li>• Dr Abdurahmand CDC/Silvertown Clinic Cluster</li> <li>• Heideveld CDC/Heideveld Clinic/ Manenberg Clinic Cluster</li> <li>• Nyanga CDC/Masincedande Clinic/ Nyanga Clinic Cluster</li> </ul>	<p><b>Mitchell's Plain Sub-district</b></p> <ul style="list-style-type: none"> <li>• Mitchell's Plain CHC/Eastridge Clinic Cluster</li> <li>• Crossroads CDC/Crossroads One Clinic Cluster</li> <li>• Inzame Zabantu CDC/Mzamomhle Clinic Cluster</li> <li>• Westridge Clinic/Rocklands Clinic Cluster</li> <li>• Strandfontein/Philippi Clinic Cluster</li> <li>• Tafelsig CDC</li> <li>• Lentegeur Clinic</li> <li>• Phumlani Clinic</li> <li>• Weltevreden Valley Clinic</li> </ul>
<p><b>Khayelitsha Sub-district</b></p> <ul style="list-style-type: none"> <li>• Khayelitsha (Site B) CHC/Site B Youth Clinic/Site B Male Clinic Cluster</li> <li>• Nolungile CDC/Nolungile Clinic/Site C Youth Clinic Cluster</li> <li>• Matthew Goniwe CDC/Luvuyo CDC/ Town 2 CDC/Mayenzeke Clinic/ Zakhele Clinic Cluster</li> <li>• Kuyasa CDC/Kuyasa Male Clinic Cluster</li> <li>• Michael Mapongwana CDC</li> </ul>	<p><b>Eastern Sub-district</b></p> <ul style="list-style-type: none"> <li>• Gustrouw CDC/Strand CDC/Fagan Street Clinic/Gordon's Bay Clinic/Sir Lowry's Pass CDC/Somerset West Clinic Cluster</li> <li>• Kleinvele CDC/Blue Downs Clinic/Eerste River Clinic Cluster</li> <li>• Wesbank Clinic/Sarepta Clinic/Kuils River Clinic Cluster</li> <li>• Dr Ivan Toms CDC/Driftsands/Mfuleni CDC Cluster</li> <li>• Nomzamo CDC/Ikhwezi CDC Cluster</li> <li>• Macassar CDC</li> </ul>

Northern	Tygerberg
<ul style="list-style-type: none"> <li>• Kraaifontein CHC/Bloekombos Clinic/Brighton Clinic/Harmonie Clinic/Wallacedene Clinic Cluster</li> <li>• Durbanville CDC/Fisantekraal Clinic/Durbanville Clinic Cluster</li> <li>• Scottsdene CDC/Scottsdene Clinic/Northpine Clinic/Brackenfell Clinic Cluster</li> </ul>	<ul style="list-style-type: none"> <li>• Delft CHC/Symphony CDC/Delft South CDC Cluster</li> <li>• Kasselsvlei Clinic/Reed Street CDC/Bellville South CDC Cluster</li> <li>• Elsies River CHC/Elsies River Clinic/Adriaanse Clinic/Ravensmead CDC/Ravensmead Clinic/Ruyterwacht CDC/Uitsig Clinic Cluster</li> <li>• Bothasig CDC/Goodwood CDC/Dirkie Uys Clinic/Parow Clinic/Parow CDC Cluster</li> <li>• Bishop Lavis CDC/Valhalla Clinic/ Netreg Clinic Cluster</li> <li>• St Vincent CDC</li> </ul>

**ANNEXURE B**  
**CONTACT PERSON**  
**ANNEXURE B**  
**CONTACT PERSON**

**CAPE WINELANDS**

**Stellenbosch Local Municipality**

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Stellenbosch Hospital

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STELLENBOSCH

7600

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Attention: Dr R Davids

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**Langeberg Local Municipality**

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Attention: Dr E Steinmann

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ROBERTSON

6705

**Breede Valley Local Municipality**

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Attention: Dr D Theron

Breede Valley Subdistrict

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WORCESTER

6849

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Drakenstein Subdistrict

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Charleston Hill

PAARL

7646

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Attention: Ms S Theron

Drakenstein Subdistrict

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PAARL

7620



**Witzenberg Local Municipality**

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Attention: Dr E Titus

Witzenberg Subdistrict

Witzenberg Subdistrict

Ceres Hospital

Ceres Hospital

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CERES

CERES

6835

6835

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**CENTRAL KAROO****Beaufort West Local Municipality**

Attention: Dr S Janicki

Attention: Dr S Janicki

Central Karoo District

Central Karoo District

Beaufort West Hospital

Beaufort West Hospital

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BEAUFORT WEST

BEAUFORT WEST

6970

6970

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**Beaufort West Local Municipality -****MURRAYSBURG**

Attention: Ms E Johnson

Attention: Ms E Johnson

Central Karoo District

Central Karoo District

Murraysburg Hospital

Murraysburg Hospital

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PO Box 318

MURRAYSBURG

MURRAYSBURG

6995

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**Laingsburg Local Municipality**

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Attention: Ms C Bothma

Central Karoo District

Central Karoo District

Laingsburg Hospital

Laingsburg Hospital

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LAINGSBURG

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**Prince Albert Local Municipality**

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Attention: Ms J Gous

Central Karoo District

Prince Albert Hospital

PO Box 64

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6930

**OVERBERG****Cape Agulhas Local Municipality**

Manager: Medical Services	Manager: Medical Services
Cape Agulhas Subdistrict	Cape Agulhas Subdistrict
Otto du Plessis Hospital	Private Bag X10
cnr Dorpsig and Van Riebeeck Street	BREDASDORP
BREDASDORP	7280
7280	
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**Swellendam Local Municipality**

Manager: Medical Services	Manager: Medical Services
Swellendam Subdistrict	Swellendam Subdistrict
Swellendam Hospital	Private Bag X7
18 Drostdy Street	SWELLENDAM
SWELLENDAM	6740
6740	
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**Overstrand Local Municipality**

Manager: Medical Services	Manager: Medical Services
Overstrand Subdistrict	Overstrand Subdistrict
Hermanus Hospital	Private Bag X2
Hospital Street	HERMANUS
HERMANUS	7200
7200	
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**Theewaterskloof Local Municipality**

Manager: Medical Services	Manager: Medical Services
Theewaterskloof Subdistrict	Theewaterskloof Subdistrict
Caledon Hospital	Private Bag X25
N2 Highway	CALEDON
CALEDON	7230
7230	
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## WEST COAST

**Bergrivier Local Municipality**

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**Cederberg Local Municipality**

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**Matzikama Local Municipality**

Manager: Medical Services/Mr M Julius  
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 Vredendal Hospital  
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**Swartland Local Municipality**

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**Saldanha Bay Local Municipality**

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<b>EDEN</b>	
<b>Knysna Local Municipality</b>	
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Knysna Subdistrict	Knysna Subdistrict
Knysna Hospital	Knysna Hospital
Main Street	Private Bag X015
KNYSNA	KNYSNA
6570	6570
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<b>Bitou Local Municipality</b>	
Attention: Dr E du Plooy	Attention: Dr E du Plooy
Bitou Subdistrict	Bitou Subdistrict
Knysna Hospital	Knysna Hospital
Main Street	Private Bag X015
KNYSNA	KNYSNA
6570	6570
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<b>Oudtshoorn Local Municipality</b>	
Attention: Dr C Dreyer	Attention: Dr C Dreyer
Oudtshoorn Subdistrict	Oudtshoorn Subdistrict
Oudtshoorn Hospital	Oudtshoorn Hospital
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OUDTSHOORN	OUDTSHOORN
6620	6620
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<b>Hessequa Local Municipality</b>	
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Hessequa Subdistrict	Hessequa Subdistrict
Riversdale Hospital	Private Bag X421
Hospital Street	RIVERSDALE
RIVERSDALE	6670
6670	
e-mail: Gideon.VanTonder@westerncape.gov.za	

**Kannaland Local Municipality**

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Attention: Dr J Denkema

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**George Local Municipality**

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George Subdistrict

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Attention: Dr H Louw

George Subdistrict

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GEORGE INDUSTRIAL

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**Mossel Bay Local Municipality**

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Mossel Bay Subdistrict

Mossel Bay Hospital

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MOSEL BAY

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Attention: Dr P Ruschenbaum

Mossel Bay Subdistrict

Mossel Bay Hospital

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MOSEL BAY

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<b>CITY OF CAPE TOWN</b>	
<b>Southern &amp; Western Sub-districts</b>	
Attention: The Director	Attention: The Director
Southern/Western Substructure	Southern/Western Substructure
DP Marais Nurses Home	PO Box 30360
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7945	7966
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<b>Klipfontein &amp; Mitchell's Plain Sub-districts</b>	
Attention: The Director	
Klipfontein/Mitchells Plain Substructure	
cnr AZ Berman and Highlands Drive	
Lenteguer Hospital	
Mitchells Plain	
7785	
e-mail: <a href="mailto:Patti.Olckers@westerncape.gov.za">Patti.Olckers@westerncape.gov.za</a>	
<b>Khayelitsha &amp; Eastern Sub-districts</b>	
Attention: Director	
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Khayelitsha	
7784	
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<b>Northern &amp; Tygerberg Sub-districts</b>	
Attention: The Director	Attention: The Director
Northern-Tygerberg Substructure	Northern-Tygerberg Substructure
Bellville Heath Park	Karl Bremer Hospital
Frans Conradie Drive	Private Bag X99
BELLVILLE	BELLVILLE
7530	7535
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